



NORTH EASTERN POLICE ACADEMY

**GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
UMSAW, UMIAM – 793 123: MEGHALAYA**

**SYLLABUS FOR INDOOR TRAINING OF
BASIC COURSE**

(DYSP [PROB], CADET SUB-INSPECTORS)

<u>SOCIAL SCIENCE</u>	PERIODS	MARKS
I. MODERN INDIA & ROLE OF POLICE	50	50
II. CRIMINOLOGY	45	50
III. HUMAN BEHAVIOUR & POLICE ATTITUDE	45	100
IV. MANAGEMENT CONCEPTS & TECHNIQUES	50	50
V. LEGAL JURISPRUDENCE, CONSTITUTION OF INDIA & HUMAN RIGHTS	45	50
VI. HINDI	30	50
TOTAL	265	350

<u>POLICE SCIENCE</u>	PERIODS	MARKS
I. POLICE ORGANIZATION & ADMINISTRATION	70	100
II. POLICE MANUAL	50	50
III. POLICE STATION MANAGEMENT & CRIME CONTROL	95	100
IV. MAINTENANCE OF LAW & ORDER	80	100
V. INVESTIGATION & PREPARATION OF CASE DIARIES*	115	150
VI. FORENSIC SCIENCE	90	100
VII. FORENSIC MEDICINE & FIRST AID	55	50
VIII. COMPUTER	60	100
TOTAL	615	750

<u>LEGAL STUDIES</u>	PERIODS	MARKS
I. BHARTIYA NYAY SANHITA	90	100
II. BHARTIYA NAGRIK SURAKSHA SANHITA	95	100
III. BHARTIYA SAKHSYA ADHINIYAM	60	100
IV. MINOR ACTS	60	100
TOTAL	305	400
GRAND TOTAL	1185	1500

*** Investigation – 100 Marks.**

*** Preparation of Case Diaries – 50 Marks.**

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Note : * 65 periods for Investigation

*30 periods only for Simulation Exercises.

*20 periods for Writing of Case Diaries/ Reports.

SOCIAL SCIENCE

MODERN INDIA & ROLE OF POLICE

Periods – 50

Marks – 50[illegible]

5.	Role of Police in Maintenance of Public Order, Prevention and Detection of crime	4
6.	Caste & Communal Polarization & Role of Police	2
9.	Criminal Nexus with Different segments of Establishment & Public	2
10.	Gender Sensitization & Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013	2
11.	Police Reforms	3
12	Policing in tribal areas – challenges and way forward	2
	<i>Total Number of Sessions</i>	50
	<i>Progressive Total Number of Sessions</i>	50

CRIMINOLOGY

Periods – 45

Marks – 50

Sl. No.	Topic	Session
1.	Concept of crime, types of crime and criminals & role of Police in prevention of crime	3
2.	Criminogenic factors: - Psychological, Economical, Political & Social	5
3.	Juvenile delinquency its causes and role of Police in reformation of juvenile delinquents	3
4.	Deviance – Individual, Collective & Gangsterism	2
5.	Organized Crimes, white collar crimes	2
6.	Vices - Gambling, Alcoholism, Prostitution & rehabilitation, Drugs abuse and de-addiction	3
7.	Emerging trends in crime	2
8.	Penology: -Theories of punishment, Prisons, Correctional and reformation theories, Probation, Parole, Correctional institutions and correctional administration	10
9.	Recidivism and measures to discourage the same	2
10.	Criminal Justice System-Inter organization co-ordination & co-operation	2
11.	Victimology: - Concept & Objective, Compensation & Rehabilitation, Coordination & Cooperation with Government & Non-Government Institutions and Groups Engaged in Social Reforms	5
12.	Concepts of Community Policing	1
13.	Police-Public Partnership	1
14.	Community Policing and Prevention of Crime	2
15.	Best Practices in Community Policing	2
	<i>Total Number of Sessions</i>	45
	<i>Progressive Total Number of Sessions</i>	95

HUMAN BEHAVIOUR & POLICE ATTITUDE

Periods –45

Marks –100

Sl. No.	Topic	Session
1.	Understanding Human Behaviour –	23
	(i) Understanding Human Behaviour and Role of Police	4
	(ii) Socio- Psychological and Cultural factors influencing behaviour	2
	(iii) Development/ Theory of Personality	5
	(iv) Perception, Temperament Attitudes and Behaviour	3
	(v) Ethics & Value System	2
	(vi) Stress and dealing with stress	3
	(vii) Evaluation of Personality	2
	(viii) Purpose of Life and Profession	2
2.	Motivation -	10
	(i) Personal & Environmental factors	2
	(ii) Theories of Motivation	8
4.	Formal and informal groups –Group behavior, changing pattern of small groups and their functions and crowd psychology	5
5.	Leadership – Concept, Traits& Style of Leadership	5
6.	Image Building and its importance in police functioning	2
	Total Number of Sessions	45
	Progressive Total Number of Sessions	140

MANAGEMENT CONCEPT & TECHNIQUES

Periods – 50

Marks – 50

Sl. No.	Topic	Session
1.	Concept of Management - (i) Management Roles and Leadership functions. (ii) Leadership qualities - Innovation and creativity	4 2 2
2.	Organizational Behaviour - (i) Individual in organization. (ii) Image Building & Self Perception. (iii) Interpersonal Effectiveness. (iv) Group Dynamics, Inter Group Relationship and Team Building (v) Transactional Analysis (vi) Individual & Personality Factor in relationship management (vii) Communication – Oral, written, non-verbal; Barriers in Communication and measures to overcome these (viii) Art of Listening, empathy in communication and skill in giving effective feedback (ix) Controlling ‘Anger’ and ‘Aggression’ at work	22 2 3 2 4 2 2 5 1 1
3.	Managerial skills - (i) Time management (ii) Conflict Management (iii) Negotiation Skill (iv) Media Management - Dealing with the Media. General Principles and Legal Context - media Briefing: Criteria and timing. Do’s & Don’ts (v) Managing Change in Organization	10 2 2 2 2 2
4.	Self-Awareness -Understanding self and Dimensions of ‘Self’	2
5.	Personnel Management and performance appraisal Managing conflicts (i) Senior - subordinate (ii) Inter-personal (iii) Inter-departmental (iv) Intra Departmental	5
6.	Importance of quick response, alertness and reaction to situation	1
7.	Conflict resolution in police Handling Students, Youth, Organized labour, Radicals, etc.	2
8.	Human Resource Development in Police Counseling skills and Interpersonal feedback Developing subordinates; Training and Development Strategies	4
	Total Number of Sessions	50
	Progressive Total Number of Sessions	190

LEGAL JURISPRUDENCE, CONSTITUTION OF INDIA & HUMAN RIGHTS

Periods – 45

Marks – 50

Sl. No.	Topic	Session
1.	CONSTITUTION - i) Introduction to the Constitution of India ii) Concept of Rule of law iii) Fundamental Rights (Article 12 to 35) iv) Directive Principles of State Policy (Article 36 to 51) & Fundamental duties v) Restriction on Rights of Police (Article 33), Article 226, Service under union and States (Articles 308 to 311), Powers & Privileges of MPs & MLAs (Articles 105, 194), Schedule 7 –central, state and concurrent lists	15 2 1 6 1 5
2.	HUMAN RIGHTS – i) Concept of Human Rights & its importance ii) Universal Declaration of Human Rights, 1948 International Covenant on Civil and Political Rights, 1966 Human Rights under the Constitution of India Protection of Human Rights Act, 1993 (Sections 2,3,4,5,12,13,14) iii) Important Court Judgments on the issue of Human Rights & departmental instructions regarding treatment of victim of crime, complainant, witness and accused iv) Functions & powers of National Commissions for Human Rights, Scheduled Castes & Scheduled Tribes, Women, Children, Minorities v) Guidelines of NHRC relating to Police investigations in Custodial crimes vi) Human Right violation – case studies. vii) Treatment of offender under custody viii) Custodial violence.	20 2 2 3 3 2 4 2 2
3.	LEGAL JURISPRUDENCE – i) Introduction to Jurisprudence & legal theory – principles of natural justice – concept of justice ii) Administration of Justice – Civil & Criminal Justice system. iii) Legal Concepts – Mens rea, burden of proof, benefit of doubt, evidence and proof. iv) Inquisitorial and accusatorial system of criminal justice administration. v) Interpretation of statutes.	10 2 2 2 2 2
	Total Number of Sessions	45
	Progressive Total Number of Sessions	235

हिन्दी (HINDI)

Periods – 30

Marks – 50

क्रमांक	पाठ्यक्रम	
1.	हिन्दी वर्णमाला क. स्वर एवं मात्राएँ ख. व्यंजन ग. बारह खड़ी अभ्यास	
2.	शब्द रचना, संयुक्ताक्षर अभ्यास	
3.	वाक्य रचना क. सकारात्मक वाक्य ख. नकारात्मक वाक्य ग. प्रश्नेवाचक वाक्य घ. गणना और मात्रा सूचक वाक्य अभ्यास	
4.	बोलचाल में अभिवादन के वाक्य अभ्यास	
5.	काल (वर्तमान काल, भूतकाल, भविष्यत् काल) अभ्यास	
6.	संज्ञा, सर्वनाम, क्रिया, विशेषण, क्रिया विशेषण अभ्यास	
7.	वचन अभ्यास	
8.	लिंग अभ्यास	
9.	वाच्य क. कृर्त वाच्य ख. कर्म वाच्य अभ्यास	
10.	कारक अभ्यास	
11.	पत्र लेखन अभ्यास	
Total Number of Sessions		30
Progressive Total Number of Sessions		265

POLICE SCIENCE

POLICE ORGANISATION & ADMINISTRATION

Periods – 70

Marks – 100

Sl. No.	Topic	Session
1.	Role of the Central Government in Police Work. Articles 246 and 355 and Schedule VII (List 1, entries 8 and 65) of the Constitution of India	2
2.	Central Police Organization & Institutions: - Aims and Objectives IB, R&AW CBI (Delhi Special Police Establishment Act, Interpol), NIA BPR&D, NCRB, NICFS NPA, NEPA CRPF, BSF, ITBP, SSB, Assam Rifles RPF, CISF SPG, NSG, NCB Other Training Institutes - CDTS Central forensic Institute: - Central Forensic Science Laboratory, Central Finger Print Bureau.	3
3.	Indian Armed Forces including Territorial Army N.C.C. & ACC	1
4.	Structure & the Role of Different Levels of Police Set-up – (i) State Police Organization (State Level, Range Level, Commissionerate System (ii) District level, Sub-division/Circle level, Police Station level)- Functioning of different wings of district police– District Intelligence Branch, District Enforcement Branch, SP office, Police Lines, District Traffic Wing, Telecommunication Unit etc.	6 2 4
5.	Organization & Functions of Special Units: SCRB, Fingerprints Bureau, CID, State Crime Branch, Women Police, Railways Police, Police Telecommunication, Traffic Police & Highway Traffic Police, State Forensic Science Laboratory, Armed Police, Home Guards and Civil Defence, Special Police Officer, Indian Reserve Battalions, State Police Academy, State Commando Unit, Police Headquarters, State Vigilance Bureau, Fire Services, Home Department, Mounted Police, Police Transport, Village Voluntary Forces, Crime against women cell.	5
6.	Prosecution Agency and Court duties. Directorate of Prosecution and its relation with Police.	2
7.	Directorate of Coordination: Police Wireless & Computers.	2
8.	Civil Defence Set-up	1
9.	Administration (i) Administrative set-up of the Central Govt. (ii) Administrative set-up of the State Govt. (iii) Local Self Government (Urban & Rural) (iv) District and Sub-divisional administrative set-up, Relation of Police with Revenue Officers, Judiciary, Prosecution Agency & Health Officers.	11 1 1 1 2

	(v) Rank, Badges, Flags, Stars, Insignia of vehicles of dignitaries, police, civil, military and judicial officers	1
	(vi) Role of Non-Governmental Organizations	1
	(vii) Revenue Records	1
	(viii) Registration of Documents with Sub- Register.	1
	(ix) Dealing with Civil Suits and Writ Petitions (Preparation & filing of 'Written Statements' & Reply Affidavits/Rejoinder.	2
10.	Police Conduct and Service Matters	37
	(i) Legislation	
	Police Act 1861	5
	Police Forces (Restriction of Rights) Act 1996	
	Police (Incitement of Dissatisfaction) Act 1922	
	(ii) Accounts	
	(a) Banking process (cheques, drafts, Credit/Debit cards, etc.), Hundi & Promissory Notes; Shares, Bonds (Registration, lodging, transfer of share certificates / bonds, Demat account, etc.), Instruments / Conveyance (Will, Sale Deed, GPA/SPA, Lease & License Deed, Rent Deed, Contracts / Partnership Deed, etc. etc.).	6
	(b) Maintenance of Accounts, Control of Budget, Procurement and Maintenance of Clothing, Equipment, Arms and Ammunition -- Medical facilities and Reimbursement	7
	(iii) Administration	
	(a) Conduct Rules	
	(b) Internal Administration of Police including Recruitment and Training, Powers of Superintendent of Police / Sub- Divisional Police Officers in matters of Rewards and Punishment. Morale and Discipline. Orderly Room. Leave Rules	2 2
	(c) Disciplines and Appeal Rules.	2
	(d) Procedure for holding Department Enquiries.	3
	(e) Welfare of Policemen - Housing, Family etc.	1
	(f) Pay and Allowances.	1
	(g) Transfers and Promotion Policy.	1
	(h) Rewards and Decorations.	1
	(i) Maintenance of Service Records.	1
11.	Supervision of Police Station – <i>visits</i> and Inspections	3
12.	Inspection of Lines and Police Residential Colonies	2
	Total Number of Sessions	70
	Progressive Total Number of Sessions	335

POLICE MANUAL

Periods – 50

Marks – 50

Sl. No.	Topic	Session
1.	Part I Rules 3-8, 16, 24, 25, 26, 38, 44, 45, 57-59, 62, 63, 67, 77-83, 85, 86, 90, 91, 105	50
2.	Part II Rules 23, 34-36, 40, 42, 46, 61, 65, 69, 72, 88, 90, 101, 119, 123, 179, 195, 196, 203, 205, 218	
3.	Part III Rules 2, 4, 11, 12, 13, 13A, 16, 18, 24, 30, 34, 39, 40, 43, 45, 52-55, 57, 59, 61, 65-69, 73, 74, 75, 88, 90, 97, 101, 104, 105, 109, 133, 134, 141, 293, 294, 296, 343, 351A	
4.	Part IV Rules 1-7, 9, 12, 13, 22, 28, 29, 36, 37, 40, 53, 57, 58, 60, 63-65, 114, 118, 125	
5.	Part V Rules 30, 31, 32, 33, 35, 36, 37, 38, 39, 40, 41, 44, 46, 50, 51, 52, 53, 54, 55, 56, 57, 60, 62, 63, 64, 65, 66, 67, 68, 69, 71, 72, 75, 77, 79, 80, 82, 83, 84, 85, 86, 90, 95, 97, 102, 110, 111, 112-115, 122, 123, 124, 125-127, 131-133, 188, 189, 191, 192, 193, 194, 197, 200, 201, 204, 205, 207, 210, 210A, 214, 218-225, 228, 229, 230 F.V.C.N.B 231-244	
	Part VI- Rules relating to Railway police & Railways Act 1989	
	<i>Total Number of Sessions</i>	50
	<i>Progressive Total Number of Sessions</i>	385

POLICE STATION MANAGEMENT & CRIME CONTROL

Periods – 95

Marks –100

Sl. No.	Topic	Session
1.	General Functioning of the Police Station <ul style="list-style-type: none"> (i) Police Station– broad features of day to day functioning of the Police Station in respect of prevention of crime & maintenance of law and order (ii) Responsibilities and Powers of the officer in-charge of a Police Station (iii) Role as a manager of human and material resources of police station and response to the needs of various stakeholders and accountability (iv) Duties and responsibilities of ASI, SI & DySP (v) Supervision of work of Constables/Head Constables at PS (vi) Maintenance of Govt. building, properties of Police Station – Care and Custody of Arms & Ammunition (vii) Maintenance of lock-up in Police Station and escorting the accused as per directives of the Supreme Court and NHRC (viii) Maintenance & disposal of Case property Welfare of police personnel and their families (ix) Maintenance of Records and Registers at Police Station and inspection of police station (x) Introduction to CCTNS & its importance 	20
2.	Importance of Crime & Criminal Records. <ul style="list-style-type: none"> (i) Types of Records on Crime & Criminals. 2 (ii) Analysis & Use of Records in Crime Prevention & Detection. 1 (iii) Computerization of Crime Records and its importance 1 (iv) Records Related to maintenance of Public order & Traffic. 2 (v) Inspection, Scrutiny and Planning of Records. 1 (vi) Police station records – various registers and their utility 1 (vii) General rules as to maintenance of records and registers at Police Station as per State Police Rules/Regulations 1 (viii) Procedure of making entries in different records and registers 1 	10
3.	Prevention of Crime <ul style="list-style-type: none"> (i) Concepts of Prevention of Crime– Methods/Techniques and strategies 2 (ii) Beats systems –Beat system in Urban and Rural areas, planning, deployment, checking and supervision. Introduction to Electronic beat. 5 (iii) Patrol and pickets 2 (iv) Collection of Criminal Intelligence –Art & Crafts, Motive of giving information to Police- Recorded sources of information- deployment and maintenance of sources/ informers and agents: Intelligence on Property Offenders & Anti-Social Elements, Public co-operation in aid of collection of Criminal Intelligence, Do's & Don'ts. 4 (v) Dissemination of criminal intelligence, Observation skills 2 (vi) Surveillance – Purpose & Objectives 4 	45

	<p>Techniques of Surveillance</p> <p>(a) Surveillance & check on Property Offenders.</p> <p>(b) Surveillance & check on Anti-social elements.</p> <p>(c) Surveillance Equipments: An introduction.</p> <p>(d) Surveillance on Suspects & Foreigners</p> <p>(vii) Legal provisions and procedure- directions of the courts on manner of surveillance.</p> <p>(viii) Checking of Criminals.</p> <p>(ix) Supervision over Crime prevention measures & Optimization of Resources.</p> <p>(x) Prevention of Dacoity, Robbery & Organized Crime.</p> <p>(xi) Village visits and its importance in Prevention of Crime</p> <p>(xii) Preventive measures under chapter IX, XI and XII of BNSS 2023 and preparation of report for initiating preventive action</p> <p>(xiii) Preparation of History Sheet, Personal File, BC Roll</p> <p>(xiv) Hue & Cry notices, Strangers roll, information sheets, etc.</p> <p>(xv) Dealing with parole jumpers (The Good conduct of Prisoners Probation Release Act 1926, Section 2 to 8).</p> <p>(xvi) Dealing with Bail Jumpers & Proclaimed Offenders (Police Station Record and proceedings)</p> <p>(xvii) Prevention of special types of crime like Dacoity & burglary, Cancellation of bail</p> <p>(xviii) Forfeiture of Property earned through crime (Provisions of NDPS Act, and Prevention of Money Laundering Act and role of police in PMLA)</p> <p>(xix) Foreign Exchange Management Act , 1999</p> <p>(xx) Crime Record Management and its utilization including Computer Records, CCTNS for prevention of crime</p> <p>(xxi) Crime Mapping and Analysis</p> <p>(xxii) Community Policing to aid prevention of crime</p>	<p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>3</p> <p>2</p> <p>2</p> <p>2</p> <p>1</p> <p>1</p> <p>1</p> <p>1</p> <p>1</p> <p>1</p> <p>1</p>
4.	<p>Wireless Telecommunication –</p> <p>(i) Definition</p> <p>(ii) Basic concepts & Importance of telecommunication network Types of equipment used</p> <p>(iii) Importance and function of WAN Phonetic alphabets</p> <p>(iv) Some important standard phrases</p> <p>(v) Do's and Don'ts of wireless communication Priority of messages</p>	20
	Total Number of Sessions	95
	Progressive Total Number of Sessions	480

MAINTENANCE OF LAW AND ORDER

Periods – 80

Marks – 100

Sl. No.	Topic	Session
1.	Concepts & importance of Public Order & Preservation of Peace	3
2.	Crowd and Unlawful Assemblies - (i) Crowd psychology, Joint Liability, Common intention, unlawful assembly. (ii) Principles of crowd control and response strategies, preventive measures, Collection of intelligence, Regulatory measures, analysis of crowd behaviour, Counseling and mediation. (iii) Use of less lethal methods, force and Police firing. (iv) Broad principles of Riot Control Schemes (v) Arrangements for fairs/ melas and for festivals (vi) Election bandobast (vii) Large Scale Bandobast & Bandobast Scheme. (viii) Mobilization & Deployment of Forces -Home Guards, Paramilitary force, method of coordination and cooperation (ix) Problems of mobilization, command and control (x) Handling communal problems / violence (xi) Records, check & surveillance of Anti-Social elements and preparation of externment proposal. (xii) Judicial enquiries: Broad features of Commission of Enquiries Act 1952. Some important findings of the Commissions of Enquiry relating to Police	27 2 4 2 2 2 2 2 2 2 2 2 3
3.	A. VIP Security (i) General Principles of VIP Security including Advance Security Liaison, Access control and Anti-sabotage check (ii) Assessment of threat perception. (iii) VIP Security & Bandobast Scheme • at place of stay • at a public rally • during movement by road including convoy arrangements • at helipad/airport (iv) safeguarding vital installations (v) Use of security related equipment (vi) Security & threatened persons. (vii) Planning & Development for Security Duties (viii) Foreigners – Registration and watch. (ix) Protection of information & documents	20 4 2 4 2 2 2 2 1 1

4.	B. Traffic Regulation and Management (i) Concepts, Principles and techniques of traffic management including engineering, education and enforcement. 2 (ii) Road Safety education and Awareness 2 (iii) Traffic Control Devices, Road signs, Road markings, Speed Breakers, Traffic signals, Area traffic control system, removal of environment barriers. 2 (iv) Handling equipment used in enforcement of traffic laws, Radar Gun, Breathalyzer, axle load weighing, auto exhaust emission analyzer, etc. 2 (v) Traffic Drill-Principles of Traffic control, manual control by hand drill, two three multiphase traffic control through road drill 2 (vi) Traffic Laws & Rules, Preparation of challan for important traffic offences 2 (vii) Third party insurance, Motor accident Claims, Solatium Scheme, 1989 2 (viii) Traffic beats & patrol, Traffic Survey. 2 (ix) Coordination with other agencies 2 (x) Importance of Computerization of Traffic related Records 2	20
5.	C. Relief & Disaster Management (i) Emergencies- Cyclone, Flood, Earthquakes 1 (ii) Response and strategies 1 (iii) Road, Rail, Air Accidents & Police 2 (iv) Evacuation, Fire Fighting etc. 1 (v) Coordination with other Departments 1 (vi) Provision of Relief and Essential Services 1 (vii) Planning and Organization of Rescue and Relief 2 (viii) CBRN 1	10
	Total Number of Sessions	80
	Progressive Total Number of Sessions	560

INVESTIGATION & PREPARATION OF CASE DIARIES

Periods – 115

Marks – 150

Sl. No.	Topic	Session
1.	A. INVESTIGATION (i) Introduction to investigation- General principles and steps in investigations (ii) Core skills of an Investigating Officer (iii) Information and Investigation: Legal Aspects Sec –173 to 196 Cr.PC. relevant provisions of State Police Rules	13 2 1 10
2.	Registration of FIR and Scene of Crime : (a) Registration of FIR [Sec 173. 174 BNSS.] including practical exercise (b) Scene of Crime & its preservation: Inspection & Guarding of SOC–Visit of SOC by Scientific Experts (c) Recording–Photography–Sketching and Plan drawing –Note Taking– Location and Identification of evidence (d) Handling, Lifting, Packing, Labeling and sealing of exhibits, forwarding of exhibits and letter for advice(The topic will be taken in Forensic Science) (e) Maintaining chain of custody of the exhibits & their production before trial court (f) Collection of evidence & Securing Help of Experts, use of dog squad (g) General Principles of Investigation – Multi disciplinary approach.	15 3 2 5 2 1 2
3.	Examination of Suspects & Accused & recording of statement of witnesses	5
4.	Role of Intelligence in Investigation	2
5.	Collection of Documentary evidence, property, and material objects Search and Seizure including preparation of Search memo, Seizure list /memo[Sec102 to 110 ,185 and 166 BNSS.- Sec. 61 to 90 of Indian Evidence Act.]	5
6.	Enquiries and coordination with other Police Station	2
7.	Inquest [sec 194 to 196 BNSS] – Preparation of Inquest report [in prescribed format] - Observation and directions of NHRC	2
8.	Identification-Recording of physical features, principles regarding identification of a person–Test Identification Parade of person and property (Relevant Sections of Identification of Prisoner’s Act)–Antecedent Verification (Relevant provisions of State Police Rules /manual)	3
9.	Arrest –Custody – Remand –Bail Preparation of Custody memo – Forwarding Report - [Sec 35 to 62, 187, 478-483 BNSS], Arrest memo, Remand Application, Bail Bond, Information sheets,	5

	Notice under 179 BNSS, Instructions regarding use of handcuff- Section 43 BNSS.	
10.	Filing of Charge Sheet and Final Report- Section 193 BNSS Entry about investigation in relevant record/registers of police station Help from police station record/software, MOB, District Crime Record Branch, SCRB, NCRB during investigation Procedure of tendering pardon and approver (a) Extradition proceedings (b) Trial monitoring System Release of documents and cash held in courts custody after the case is finalized Custody & Disposal of Properties including pre-trial disposal of narcotics and contrabands under NDPS Act 1985	13 5 2 2 2 1 1
11.	Simulation Exercise Investigation of specific offences (a) Burglary/ Robbery/Dacoity (b) Murder (c) Rape (d) Road Accident cases (e) PC Act – Trap Case (f) Offences Relating to Documents and Coins (g) Handling/ Dispersal of Unlawful Assembly (h) Investigation of Railway Crimes Monitoring and Reporting Status of Investigation	30
12.	WRITING OF CASE DIARIES Case Diary [sec 192 BNSS.]- writing case diary, Evidence chart & Memo of Evidence Writing of statements under 180 BNSS and other procedures.	20
	Total Number of Sessions	115
	Progressive Total Number of Sessions	675

*** Preparation of Case Diaries – 50 Marks.**

FORENSIC SCIENCE

Periods – 90

Marks –100

Sl. No.	Topic	Session
1.	Introduction and History of Forensic Science.	01
2.	Importance & scope of Forensic Science in investigation of cases	01
3.	Expert Institutions and Their Utility in Police Work: - (i) Forensic Science Laboratory: - Types, Divisions and their functioning. (ii) Finger Print Bureau, and (iii) Other expert institutions. Law relating to expert opinion/scientific evidence. (Section 39 to 45 of BSA 2023, Section 329 of BNSS 2023)	03
4.	Scene of occurrence and its preservation and examination:- Types of Crime Scene, Protection, Recording (Preservation/Documentation) of Crime Scene by Photography, Videography, Sketching. Crime Scene Examination (Search) techniques, Guidelines for Collection, Packing, Labelling and Sealing and transportation of physical Evidence. Forwarding of Exhibits to Expert Institution.	06
5.	Physical Evidence: - Definition, Types, Sources, Location and Importance in Crime Investigation. Collection (lifting) and Packing of different types of physical evidence (practical demonstration).	02
6.	Basic Principles of Forensic Science:- Exchange, Individuality, Progressive Change, Comparison, Analysis, Probability, Circumstantial Facts (Evidence)	02
7.	Fingerprints & Palm Prints:- Importance, Types, Patterns and Ridge Characteristics of Fingerprints. Classification, Development of Latent Fingerprints, Photography and Lifting of developed fingerprint. Recording of Finger Prints. Comparison (Identification) of Finger Prints. Palm prints	04
8.	Track Marks: - Footmarks and Footwear Marks: - Types, Importance, location and collection procedure (casting, Tracing and lifting), Comparison (Identification). Tyre Marks and Skid Marks.	04
9.	Biological Fluids: - Blood, Saliva, Semen: Composition, Importance, Detection, Collection and Packing. Blood Grouping, Origin (Human or Animal) of Blood	04
10.	DNA Fingerprinting: - Introduction, Principles, Importance in investigation. Collection and Packing of DNA Evidence.	03

11.	Importance of some Physical Evidence in Crime Investigation including their Identification (examination):- (a) Hair and Fiber (b) Plant Material: - Pollen, Leaves, seeds, etc. (c) Skeletal Remains: - Skull, Bones, etc. (d) Diatoms, (e) Soil Dirt and Dust; (f) Glass and Paints; (g) Burnt remains (Arson cases).	10 02 01 02 01 01 02 01
12.	Petrol, diesel, cosmetics, cements :- Importance, collection, Packing and examination	03
13.	Alcohol and Drugs	02
14.	Narcotic Drugs and Psychotropic Substances:- Types and Procedure of Withdrawal of NDPS for Chemical Testing.	03
15.	Toxicology: - Types of Poison and poisoning, Preservation of Biological Material in survival and fatal poisoning cases.	02
16.	Anti-Bribery Trap:- Use of yes and chemicals in Anti Bribery Trap-cases with practical demonstration.	01
17.	Questioned Documents: - problems and principles, forgeries, erasures, alterations, additions, obliteration, counterfeit coins and currency, handwriting, typewriting, stamp impression, carbon copies, Xerox copies, printed matter etc. Examination of Paper and Ink.	05
18.	Forensic Ballistics: - Firearms, cartridges, bullets, range of fire, gunshot residue and its detection, Linking of Empty Cartridge case and Bullet with Suspected Firearm. Explosives:- Nature and types, IEDs (Improvised Explosive Devices)	04
19.	Tool Marks:- Tool marks examination & restoration of obliterated marks, including examination of Telegraph and Traction wires/Cables	02
20.	Alternate Light Sources:- Infrared, Ultraviolet and X-rays:- Their importance in investigation	02
21.	Techniques of Scientific Interrogation:- Psychological tools of investigation i.e. Narco Analysis, Brain Mapping & Lie Detector	03
22.	Introduction to modern instruments used in FSL.	01
23.	Photography in Police Work:- Application of Photography at Crime Scene, Laboratory Work, Court Work, etc.	01
24.	Portrait Parley:- Introduction and importance in Crime Investigation	01
25.	Practical (a) Protection of Crime Scene (b) Crime scene search techniques for location of physical evidence. (c) Photography of Indoor and Outdoor Crime Scene (d) Preparation of sketch for Indoor and Outdoor Crime Scene (e) Collection and packing of physical evidence. (f) Preparation of labels for physical evidence. (g) Forwarding of evidence: - Preparation of forwarding (memo) Note for	20

	<p>FSL/Experts with preparation of questionnaire for expert.</p> <p>(h) Recording of Fingerprints – Preparation of 10-digit chart by ink method.</p> <p>(i) Developing & lifting of fingerprints.</p> <p>(j) Preparation of footprints cast.</p> <p>(k) Detection of blood, semen, saliva. by Police officer at Crime Scene.</p> <p>(l) Detection of NDPS using Drug Detection Kit.</p> <p>(m) To obtain Request Handwriting/Signature for comparison.</p> <p>Visit to a Police Station Malkhana if possible (1 day) or may be during Bharat Darshan.</p>	
	<i>Total Number of Sessions</i>	90
	<i>Progressive Total Number of Sessions</i>	765

FORENSIC MEDICINE & FIRST AID

Periods – 55

Marks –50

A. FORENSIC MEDICINE

Sl. No.	Topic	Session
1.	Scope & Importance of forensic medicine in Police work	2
2.	Examination of Scene of crime & collection of medico legal evidence.	2
3.	Classification of wounds including injuries arising out of traffic & other accidents, Burns, firearms, blunt/sharp edged weapons. Death from starvation, heat , cold ,lighting and electricity	7
4.	Reading and understanding of nature of injuries mentioned in MLCs and PM Reports Medico-legal aspects of death with emphasis on cause of death and time of death	5
5.	Medico legal aspects of Homicidal, suicidal, accidental & natural death	2
6.	Asphyxia - death by hanging, strangulation, throttling, suffocation and drowning.	5
7.	Methods of establishing identity of living subjects including determination of age	2
8.	Methods of establishing identity of dead person	2
9.	Sexual offences - Medico legal aspects	2
10.	Medico legal aspects of insanity	2
11	Medico - legal aspects of death/injury arising out of poisons & chemical, traffic accidents & firearms	4
B. FIRST AID, EMERGENCY, FIREFIGHTING 20		
12.	First Aid & its importance	1
13.	Fractures, wounds, bruises, contusions and abrasions types of dressing, bandaging etc.	2
14.	Artificial respiration in case of drowning/hanging	3
15.	Administration of first aid in cases of poisoning/snake bite	3
16.	Administration of first aid in case of burns	2
17.	Rescue & Administration of first aid in outbreak of fire	2
18.	Administration of first aid to victim of seizures/ fits	2
19.	Administration of first aid to the victim of electrocution	2
20.	First aid to a road accident victim & Trauma Care	3
	Total Number of Sessions	55
	Progressive Total Number of Sessions	820

COMPUTER SCIENCE

Periods- 60

Marks - 100

Sl. No.	Topic	Session
1.	Familiarization with Computer and its parts hardware and software including data storage equipment like pen drive etc. Cable connection of computer parts	1
2.	Operating System & Application software	1
3.	MS Office Packages (Word, Excel, PowerPoint)	3
4.	CCTNS Application	4
5.	Computer network & IP Addressing scheme & Internet	2
6.	Cybercrime & cyber security, nature & types of crime	3
7.	Email, IP address & website investigation	6
8.	Social media crime – use in recruitment & radicalization (crimes types, privacy & safety settings, monitoring & intelligence collection)	6
9.	Introduction to IP Cameras, Satellite imagery, GIS/GPS, RFID Technology	2
10.	Appreciation of Digital Evidence (SOP of handling digital evidence, live forensics, hashing, imaging)	10
11.	Mobile phones crime and investigation (evidence collection, CDR/TDR analysis, IPDR analysis, mobile phone forensics), 5G Technology, Drone Technology and Forensic etc.	10
12.	Anonymous network (encryption, tor network, dark web, cryptocurrencies, virtualization, portable operating system)	12
Total Number of Sessions		60
Progressive Total Number of Sessions		880

LEGAL STUDIES

BHARTIYA NYAYA SANHITA 2023

Periods – 90

Marks – 100

Sl. No.	Topic	Sections	Session
1.	Introduction and concept of crime including definitions and general explanation	1 to 3	2
2.	Punishment	4-13	2
3.	General exceptions	14-44	6
4.	Abetment, Criminal Conspiracy& attempt	45-62	5
5.	Offences against woman and child	63-99	12
6.	Offences affecting human body	100-146	13
7.	Offence against the State	147-158	2
8.	Offences relating to the Army, Navy & Air force	159-168	2
9.	Offences relating to elections	169-177	2
10.	Offences relating to coin, currency-notes, Bank-notes and Government Stamps	178-188	2
11.	Offences against public tranquility	189-197	2
12.	Offences by or relating to Public Servants	198-205	2
13.	Contempt of the lawful authority of public Servants	206-226	2
14.	False evidence and offences against public justice	227-269	5
15.	Offences affecting public health, safety, convenience, decency and morals	270-297	7
16.	Offences relating to religion	298-302	3
17.	Offences against property	303-334	13
18.	Offences relating to documents and property marks	335-350	3
19	Criminal Intimidation, Insult , Annoyance, Defamation etc.	351-357	4
20	Repeal and savings	358	1
	Total Number of Sessions		90
	Progressive Total Number of Sessions		970

BHARTIYA NAGRIK SURAKSHA SANHITA 2023**Periods – 95****Marks – 100**

Sl. No.	Topic	Sections	Session
1.	Introduction and definitions	1 to 5	4
2.	Classes of Criminal Courts and their power to award sentences including appointment of prosecuting officers and special prosecuting officers	6 to 29	2
3.	Power of Superior officers of police	30	1
4.	Public to aid police and magistrate, duties of public, Duties of officers employed in connection with affairs of village	31 to 34	1
5.	Arrest of persons (including use of force and use of handcuffs) (i) D K Basu Vs State of West Bengal AIR 1997 SC 610 (ii) Arnesh Kumar Vs State of Bihar 2014, SCC (8)273 (iii) Prem Shankar Shukla Vs Delhi Administration 1980 SCC 526 (iv) In Re M. P. Dwivedi AIR 1996 SC 2299 (v) Citizen for Democracy Vs State of Assam 1995 SCC 743 (vi) Sheela Barse Vs State of Maharashtra 1983 SCC 96 (vii) State of Maharashtra Vs Christian Community Welfare Council of India AIR 2007 SC7 (viii) PUCL Vs State of Maharashtra, Crl Appeal 1255/99 decided on 23-9-14 (ix) Delhi Judicial Service Association Vs State of Gujarat AIR1991 SC 2176 (x) Joginder Kumar Vs State of U.P. AIR 1994 SC 1349 (xi) Sandip Kumar vs State of Delhi	35 to 62	15
6.	Process to compel appearance of person before court	63 to 93	3
7.	Process to compel production of documents or things, search warrants	94 to 110	3
8.	Reciprocal arrangement regarding processes	111 to 124	1
9.	Security for keeping peace and good behaviour	125 to 143	2
10.	Maintenance of Public order and tranquility	148 to 167	4
11.	Preventive action of the police	168 to 172	1
12.	Investigation Case Laws- (i) Lalita Kumari Vs State of U.P. 2014 (I) SCC (cri) 524 (ii) In Re Bachpan Bachao Andolan (iii) Youth bar association Vs Union of India W.P. (Crl) 68/2016. (iv) H N Rishbud Vs State of Delhi AIR 1955 SC 196	173 to 196	25

	(v) C.B.I Vs Anupam Kulkarni 1999 Cr. L. J 2269 (vi) Arup Borogohain Vs State of Assam cri. App. 44/2011 decided on 17/12/13 (Guwahati High Court)		
13.	Jurisdiction of Criminal Courts	197 to 209	1
14.	Condition requisite for initiation of proceedings and complaints to magistrates	210 to 226	2
15.	Commencement of proceedings before Magistrate	227 to 233	1
16.	Charge and joinder of charges	234 to 247	2
17.	Trials & Court Craft (i) Session Trial (ii) Warrant Trial (iii) Summon Trial (iv) Summary Trial	248 to 288	4
18.	Plea Bargaining	289 to 300	1
19.	Attendance of Prisoners before the court	301 to 306	1
20.	Recording of evidence in enquiries and trials	307 to 336	1
21.	General provisions relating to enquiries and trials	337 to 366	3
22.	Provisions relating to accused person of unsound mind	367 to 378	1
23.	Provisions as to offences affecting administration of justice	379 to 391	1
24.	Judgement, submissions of death sentence for confirmation	392 to 412	1
25.	Appeal	413 to 435	2
26.	Reference and revision & transfer of criminal cases	436 to 452	2
27.	Execution, commutation, suspension & remission of sentences	453 to 477	1
28.	Bail and bonds Case Laws- (i) Gurubaksh Singh Sibbia Vs State of Punjab (1980) 2 SCC 565 (ii) Balchandjain Vs State of M.P. 1976 SCC (cri) 689	478 to 496	5
29.	Disposal of properties Case Laws- (i) Sunderbhai Ambalal Desai and C.M Mudaliar Vs State of Gujarat AIR 2003 SC 638	497 to 505	1
30.	Irregular proceeding	506 to 512	1
31.	Limitation	513 to 519	1
32.	Miscellaneous provisions including inherent power of High Court	520 to 531	1
	Total Number of Sessions		95
	Progressive Total Number of Sessions		1065

BHARTIYA SAKSHYA ADHINIYAM 2023

Periods – 60

Marks – 100

Sl. No.	Topic	Sections	Session
1.	Introduction and definitions	1 to 4	3
2.	Relevancy of Facts	3 to 14	10
3.	Admission and Confession	15 to 25	7
4.	Dying Declaration	26	2
5.	Statements in special circumstances	27-33	2
6	Relevancy of court Judgments	34-38	1
7	Expert Opinion	39 to 45	2
8	Relevancy of Character	46-50	1
9	Facts which need not to be proved	51-53	1
10	Oral evidence	54-55	1
11	Documentary evidence	56-73	2
12	Public document	74-77	2
13	Presumption as to documents	78-93	2
14	Exclusion of oral evidence by documentary evidence	94-102	2
15	Burden of proof	104-120	5
16	Estoppel	121-123	1
17	Witnesses	124-139	8
18	Examination of witnesses	140-168	7
19	improper admission and rejection of evidence	169	1
	Total Number of Sessions		60
	Progressive Total Number of Sessions		1125

MINOR ACTS

Periods – 60

26

Marks – 100

Sl. No.	Topic	Sections	Session
1.	Protection of Civil Rights Act,1955	2 to 8, 10, 11, 14A, 15, 16, 16A	1
2.	Prevention of Atrocities on SC/ST Act, 1989	2,3,4,5,14	1
3.	Prevention of Damage to Public Property Act, 1984	2 to 6, 8, 9, 9A	1
4.	Arms Act,1959	2,3 to12,17,19,25to 30,39	3
5.	Explosives Act,1884	2,5,6,6B,6C,7,9,AB CD,13	1
6.	Explosive Substances Act,1908		
7.	Immoral Traffic Prevention Act, 1956	2 to9,13,14,15,16,17,20,21	2
8.	The Right to Information Act,2005	2,3to11,15,18to 25,27	2
9.	Unlawful Activities Prevention Act, 1967	2,2A,3,10 to14	2
10.	NDPS Act, 1985	2,8,9, 10, 15 to 32, 37, 41 to 58, 63,	2
11.	PITNDPS Act 1988	Forfeiture of property made out of proceeds of crimes.	1
12.	Public Gambling Act of the State		1
13.	Juvenile Justice (Care & Protection of Children) Act, 2000, Juvenile Justice Central / State Rules/	Chapter II & III Rule1 to 11	3
14.	POCSO	Chapter II & III Rule1 to 11	3
15.	Protection of Women from Domestic Violence Act, 2005	2 to 5,8 to 11, 18, 19, 20, 21, 31	1
16.	Indecent Representation of Women (Prohibition) Act, 1985	2 to 8	1
17.	The Wildlife Protection Act,1972	2,7,10,14,14A,16,16A,17, 51 to 55	1
18.	Abolition of Child Labour Act,1986	2,3, 6 to 8	1

19.	The Copyright Act, 1957	2,13,14,30,44,51,52,63,63A,64,65,66,67,68,68A,69,70	1
20.	The Electricity Act, 2003	131, 136 to 140, 149 to 152	1
21.	Indian Passport Act, 1967	2, 3,4,6,12	1
22.	National Security Act,1980	3,4,5,7,8,9,14	2
23.	Criminal Procedure Identification Act 2022	1 to 10	1
24.	Prevention of Money Laundering Act, 2002	1to8,11,16to20,41,42,44,45,59,62,63,64	2
25.	Prevention of Corruption Act, 1988	2, 7, 8, 9, 12, 13	2
26.	Prevention of Food Adulteration Act	2, 5, 6, 7, 10, 16, 16A, 17, 18, 20, 21	2
27.	Essential Commodities Act, 1955	2, 3, 6A, 7, 8, 9, 10, 10A, 10C, 11	2
28.	Official Secrets Act,1923	2, 3, 4, 5, 6, 7, 10, 13	1
29.	Foreigners Act, 1946	2, 3, 5, 7, 8, 9, 11, 13	1
30.	Representation of Peoples Act,1951	2,125,125A,126,126A,126B,127,127A,128,129,130, 131, 132, 132A, 133, 134, 134A, 134B, 135, 135A, 135B, 135C,136	2
31.	The Prevention of Insults to National Honour Act, 1971	2,3,3A	1
32.	IT Act, 2000/ amended as on date		2
33.	Indian Railways Act, and Railway Property (Unlawful Possession) Act, 1966.		2
34.	Telecommunication Act 2023		1
35.	Motor Vehicle Act, 1988	177 to 210	2
36.	Citizenship Act (Amendment Act),1955		1
37.	Dowry Prohibition Act, 1961		2
38.	Mental Health Care Act, 2017		1
39.	COTPA ,2003		1
40.	AFSPA ,1958		2
	Total Number of Sessions		60
	Progressive Total Number of Sessions		1185

* State specific Minor Acts for self study

<i>Sl. No</i>	<i>Topics</i>
<i>1)</i>	<i>Assam Witch Hunting (Prohibition, Prevention and Protection) Act, 2018</i>
<i>2)</i>	<i>Assam Loud Speakers (Control) Act 1960</i>
<i>3)</i>	<i>Assam Cattle Preservation Act 2021</i>
<i>4)</i>	<i>Assam Enhanced Police Disciplinary Powers Act, 1950</i>
<i>5)</i>	<i>Assam Home Guards Act(as amended 2015)</i>
<i>6)</i>	<i>Assam Police Act 2007</i>
<i>7)</i>	<i>Meghalaya Police Act 2010</i>
<i>8)</i>	<i>Assam Game and Betting Act 1970</i>
<i>9)</i>	<i>Public Gambling Act 1867</i>